

# BRENT KNOLL PARISH COUNCIL

[www.brentknollvillage.co.uk](http://www.brentknollvillage.co.uk)

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## MINUTES

Minutes of the Meeting of Brent Knoll Parish Council on  
**Wednesday 1st October 2025**  
at 7pm when the following  
Business was transacted.

### PRESENT

Cllr M Borland, **Cllr R Filmer, (Chairman)** Cllr J Gray, Cllr A Reason, Cllr J Rees., Cllr C Townsend, Cllr T Woods, Cllr C Woodward Owen Cullwick Clerk. Two members from the drainage board

### **72/25: TO RECEIVE APOLOGIES AND REASONS GIVEN**

Apologies received from Cllr A Holmes, Cllr A Povey and Cllr D Knott and were accepted by the Parish Council

### **73/25: DECLARATIONS OF INTERESTS**

Cllr Filmer Other Registerable interest (ORI) on all matters relating to his role as Councillor for Somerset Council. Cllr Filmer and other registerable interests were accepted by Cllrs, Woods, Townsend, Gray, Filmer and on matters in relation to community shop. Cllr Reason declared an interest on application 07/25/00026 due to work associations with the applicant.

### **75/25: MINUTES OF THE PREVIOUS MEETINGS**

The Minutes of the 3rd September for both the main minutes and those relating to a confidential matter under the exclusion of press and public due to the confidential nature of the business to be discussed minute ref 57/25.

### **76/25: PUBLIC SESSION**

Two members from the drainage board gave the Parish an insight into the work being carried out by the drainage board and the Somerset rivers authority a separate document will be prepared to outline the key points of this session.

**77/25: PLANNING MATTERS**

**07/25/00024:** Erection of drying parasol, office unit and screens for car wash business **at Sanders Garden World TA9 4HJ.**

**Response:** to Support the proposal but having due regard to the Environment agency submission made regarding this application regarding water Disposal and lighting  
Supported by a Majority with 1 abstention

**07/25/00025:** Fell 1Birch (T1) (TPO Ref T2) **at Woodlands House Hill Lane Brent Knoll TA9 4DF**

**Response:** To support this proposal on the grounds of good arboreal practice. supported by a Majority with 1 abstention

Cllr A Reason left this part of the meeting having declared an interest due to working connections with the applicant.

**07/25/00026:** Reduce height of secondary branches of 3 Lombardy Poplars (T1, T2 T3 (TPO Ref T2,T3,T4 by 2-3 m **at Greystones Burton Row Brent Knoll TA9 4BP**

**Response:** The Parish Council supported this application on the grounds of good arboreal practice supported by a Majority with 1 abstention

Cllr a Reason returned to the meeting

**78/25: CLERKS REPORT**

- (a) The Parish Council won a local award from the Somerset Playing fields association for the Village Play area\_
- (b) ANPR Alarm and Speed Indicator Device issues now being dealt with

**79/25: WORKING GROUP REPORTS**

**The Footpaths Team**

- (a) Large Scale Map to be investigated near the bottom of the diamond Driveway Cllr's Reason and Woodward to investigate possible solutions.
- (b) Letter to Allsops re path clearance from Windyridge to Reservoir Tanks

**80/25: Highways Team**

- (a) Subsidence as reported in Station Road near the Dirt Driver location with crumbling and subsidence to the edges of the road to be reported to Highways

**81/25: The Green/ Car Park/ Surrounds**

Cllr Townsend/ Cllr Rees for September

- (a) Rubbish accumulated in the bottom left of the green
- (b) A worn out bench now to be removed and replaced with a new unit (low maintenance)

## **1891**

- (c) Car Park would benefit from new white lines Clerk to investigate with Somerset
- (d) Cycle Racks need installation as part of the previous quote from Paul Dixon
- (e) Play Surface issue for the climbing frame and GB Sports to be further contacted for quote

Cllr A Holmes for October

### **82/25: The Staffing / Audit Working Group**

No Meetings taken place this month/ Audit meeting due October pre budget setting meeting

### **83/25: The Buildings/ Shop working group.**

There were no Buildings group meetings planned at present

### **84/25: Flood Action Group**

No Meetings held this month Cllr Reason and Cllr Townsend to take the flood action documentation and update where required .

### **85/25: Village Contract review group**

No Meetings this month but a later agenda item on the Contract tender

### **86/25: IT Working Group**

Working group met earlier in the evening to discuss the website and the domain and it was approved that Cllr Woodward to contact Aubergine who are established Council website builders with a number of questions prior to making possible decisions in November to appoint Aubergine to undertake our transition.

A New Council Laptop to be sourced during October and enquiries being made by Cllr Rees on office 365 software updates.

### **87/25: Updating Council Policies**

No Policy Updates at this meeting

### **88/25: The Somerset Council report ( Cllr R Filmer )**

- (i) Newton Europe consulting Somerset at a cost of 20 **million**
- (ii) Agency staff costs now at 33.6 million
- (iii) Recovery Plan coming to an end 23rd October
- (iv) Somerset ( as Publicised) purchasing 15 homes to support the homeless at a cost of 3 million pounds ( financed from Housing revenue account )
- (v) Sunday Parking consultation to end 20th October2025

### **89/25: FINANCIAL MATTERS AND PAYMENTS**

**90/25:** Approved Unanimously

To Consider variable Payment Listing **for October 2025**

Steve Pinn work on gates and Handrail as per quote **£1288.80** -

it was agreed to pay the Handrail part of the invoice which amounts to **£1288.80** and for further enquiries on a reduced level of work on the stile / gate this will be updated at the November meeting this was a majority decision

**Other Financial matters**

- (i) Monthly Budget/ reserves Update (statutory Item) pre circulated  
No questions raised unanimous
- ii) Payments List for September No questions raised

**91/25: NEW MATTERS OF CONSIDERATION (Decisions to be taken)**

a) **Damage to SID**

Damage caused to the Sid camera has resulted in the need for a repair and refurbishment by the manufacturers. It was decided unanimously to return the unit and agreed to authorise repair and refurbishment on the basis costs did not exceed £600.00. If costs in excess, to defer any higher costs to the November meeting.

(b) **Water Ingress at the door of Community Shop**

An investigation into the front mat of the shop being reported as very wet during wet conditions was investigated by Ashley Baker and Paul Martin who did extensive tests and found no issues with drainage or doors however the installers of the matting will be asked to report to the shop directly on this problem.

(c) **Flood alleviation matter**

Ongoing to report further November

(d) **Toilet Cleaning Contract**

This contract is due for re visiting in December and an invitation to tender will be placed in November BKN

**(e) Confidential Matter**

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

These three matters are the subject of supplementary minutes to remain in

confidence at this stage. The resolution to exclude press and public was made unanimously.

**1893**

**71/25: MATTERS OF REPORT**

No New Matters

**Meeting closed at 9.20**

**DATE OF NEXT MEETING**

The next full meeting of the Parish Council will be **November 5th** at 7pm Parish Surgery on **November 4th** 10am to 12 Noon.